

JCIC Meeting Minutes
March 19, 2008 11:00 a.m. – 1:00 p.m.
Kentucky Department for Mental Health and Mental Retardation Services

Held at Conference Center Room 107
in the Ky. Transportation Building 200 Mero Street Frankfort

Attending Representatives:

Regional MH/MR Boards

Four Rivers:	Terry Hudspeth Misty Garner
Pennyroyal:	John Pyle
River Valley:	Lisa Boehman-Kincheloe
Lifeskills:	not attending
Communicare:	Vicky Heath
Seven Counties:	Gerald Brazeau
Northkey:	Carolyn Earls
Comprehend:	not attending
Pathways:	Tom Leach
Mountain:	not attending
Kentucky River:	Darlene Dixon
Cumberland River:	not attending
Adanta:	Pam Foley Susan Wheeldon
Bluegrass:	Nathan Millay Tammy Nalle

KDMHMRS:

Mental Health / Substance Abuse:

Michele Flowers
Lou Kurtz
Anita Jennings
David Smith

Mental Retardation:

Kedra Fitzpatrick

Administration & Financial Management:

Hope Barrett – Chairperson

Commissioner's Office:

not attending

RDMC (Research and Data Management):

Harry Hughes
Jeanne Sturgill

KARP: not attending

Introductions - Welcome

- ✓ We extend a warm welcome to our guest today, Barbara Baker from our Secretary's Office. She has generously provided us with an update on the E-Health Network efforts across Kentucky.
- ✓ We welcome to the world Isabelle Alice Stockton. Art was unable to join us today from Lifeskills since he was caring for his brand new family member. Art, we wish you and your family the best!

1. Review last meeting's minutes

Meeting minutes were approved with one exception. Hope will add a note about the group's agreement to change the unit of service on Service Code 76 from 1 day to ¼ hour. This was inadvertently left off the draft copy of the minutes.

2. Client/Event Data Set

2a. Limited English Proficiency trends. client fields no. 74, 75

David Smith, KDMHMRS Administration & Finance Division, reviewed the data reports produced using these fields. Each CMHC agency was emailed a statewide and specific to their region for the following:

Summary of English-Ability
Summary of All Languages

The group requested that we post on the web a list of language interpreters per region so that if needed they can draw from one another's interpreters. Harry and Jeanne, RDMC, said that the report can be posted to the logins for the CMHC Agencies. This should be posted before our next meeting (May 28).

2b. Supported Housing event field no. 43

Lou Kurtz, Div. of MH/SA, spoke about recent efforts toward improving the data submitted in this field. He met with several groups seeking input to such improvements:

- Quality Management Outcomes Team on Feb. 28th,
- CMHC agency housing contacts on March 13th, and
- plan to speak with the Community Supports Program Directors March 28th.

Targets are being set by some CMHC agencies who can delineate Supported Housing (SH) from other services provided yet the event data set reflects limited/no data. Lou asks that those who are reporting it revisit with staff to ensure awareness of accurate reporting needs for this field. As part of the Mental Health Block Grant, the Department is required annually to report numbers served with Supported Housing along with demographics of the individuals. CMHC agencies that can not delineate Supported Housing from Case Management Services can send zero in as their target since the data cannot be collected; this is due to the Federal definition which excludes counting SH as a service if provided by Case Managers.

3. Human Resources Data Set

none

4. Division-Specific Topics:

4a. Mental Health / Substance Abuse (MH/SA)

- **Supported Employment** event field no. 85

Lou Kurtz, Div. of MH/SA, mentioned that about 10 CMHC agencies are reporting data in this field. He stated that Div. of MH/SA can offer region-specific technical assistance that can encourage and enhance collaboration with Vocational Rehabilitation providers.

- **Request to change the choices for "Pregnant Woman" field options/choices.** client field no. 52 and **Women with Dependent Children"** client field no. 54.

Follow-up from previous update: Michele Flowers, Div. of MHSA, spoke on behalf of Lisa Walls, Assistant Director of MHSA on this topic. In review of all comments which were sent in and recorded on this issue, it is the Department's preference that standard data collection be maintained thus the options for this field will not change. The Division of MHSA will work with any CMHC agency who would like technical support such that failure on Completeness standard does not continue due to these two fields.

On a related issue, it was mentioned that KRCC, Pathways, (and others on their same MIS) could work through their MIS vendor to relieve the problem of reporting historical to RDMC which may contain old diagnosis codes. Others in the group suggested that regions experiencing this problem should work closer with the vendor to clean up any old diagnosis codes before submitting monthly data to RDMC.

4b. Mental Retardation (MR))

none

4c. Administration & Financial Management (A&FM)

none

5. New Items

5a. Web Cameras Purchase

The Department is looking into a grant that would support the Department in purchasing web cameras for Substance Abuse Directors that would improve technological options for their trainings. Lou Kurtz asked if there were any CMHC agency policies that would prevent the CMHC agencies from receiving web camera technology from the Department. Responses were "no". It is hoped that the cameras could be shared within the CMHC agency staff such that other groups like ours could benefit from their use for meetings and trainings.

5b. 12:00 – 1:00 Presentation with discussion by Cabinet for Health and Family Services staff.

Topic: Kentucky E-Health Network Board

Barbara Baker from the Secretary's Office presented an overview of Kentucky's E-Health Network Board including progress on electronic health records progress and related efforts. Opportunities for grants exist with the E-Health Network Board; successful grantees will be able to show community-wide collaboration with regard to e-health record development issues. More information can be found at the e-health website at <http://ehealth.ky.gov>

Further, Barbara encouraged the group to speak up and be apart of the development of e-health across our State. Currently, Hope attends the E-Health Network Board meetings on JCIC's behalf and can regularly bring updates to the group. Openings do occur for seats on committees as projects develop; these can be seen on notes and meeting minutes posted on the (<http://ehealth.ky.gov>).

6. Noon: Meeting Adjourned

Next Meeting Scheduled

- May 28, 2008

audio conference – 10:00 am – noon EST. This will be a telephone conference call.

SFY 2008 Meeting dates:

- July 16, 2008
- September 17, 2008
- November 19, 2008